CEQUENS

Simple solutions, deeper connections
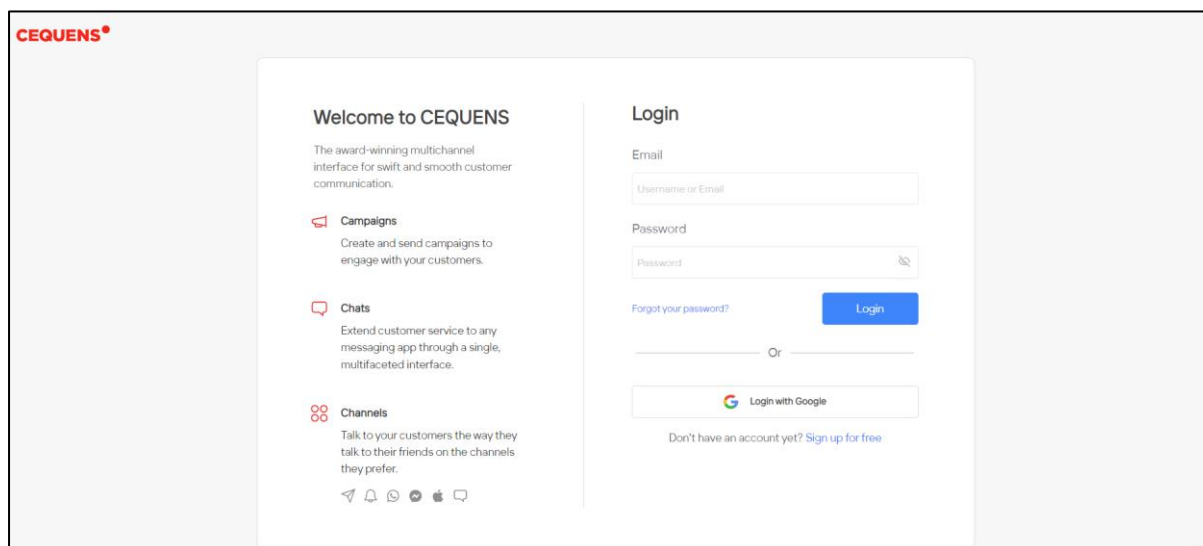
Importing Contacts to your Console

Learn how to Import Contacts to your CEQUENS Console.

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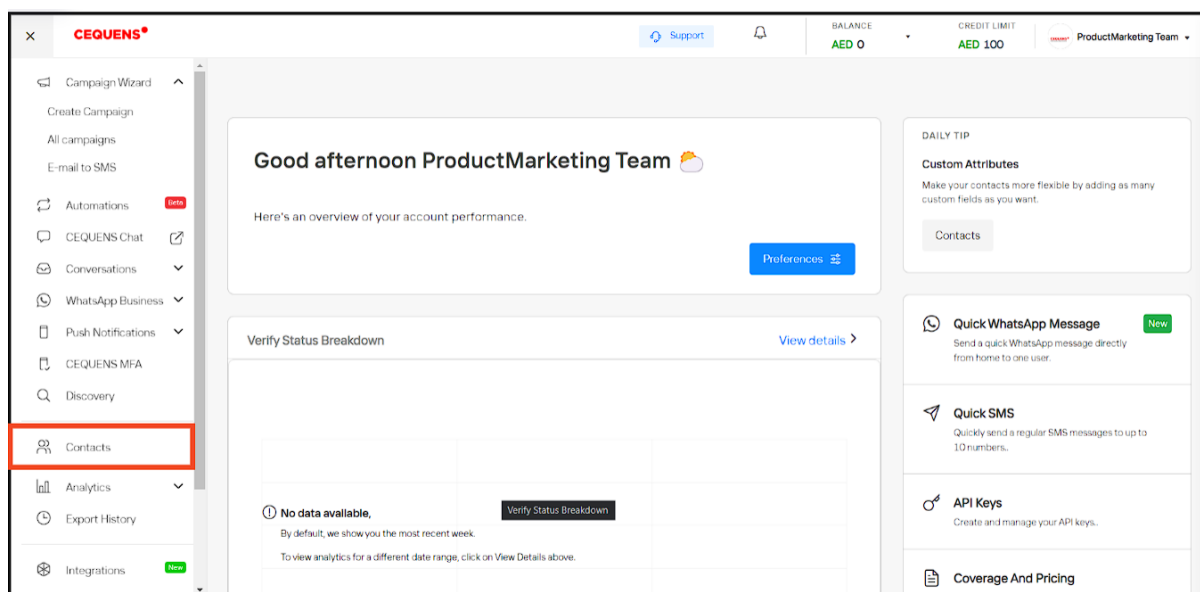
Steps to Import Contacts

Login Into your CEQUENS Console

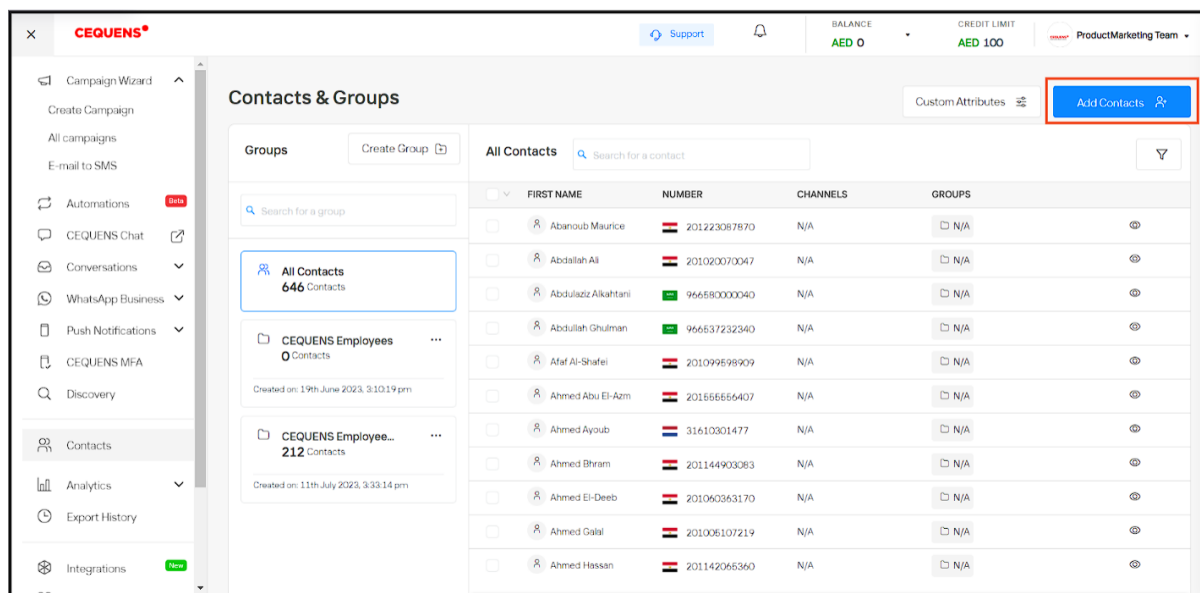To start with login to your CEQUENS Console from a desktop or PC.

Click on Contacts.

Once you complete your login, click on Contacts options on the left-side panel of your screen.
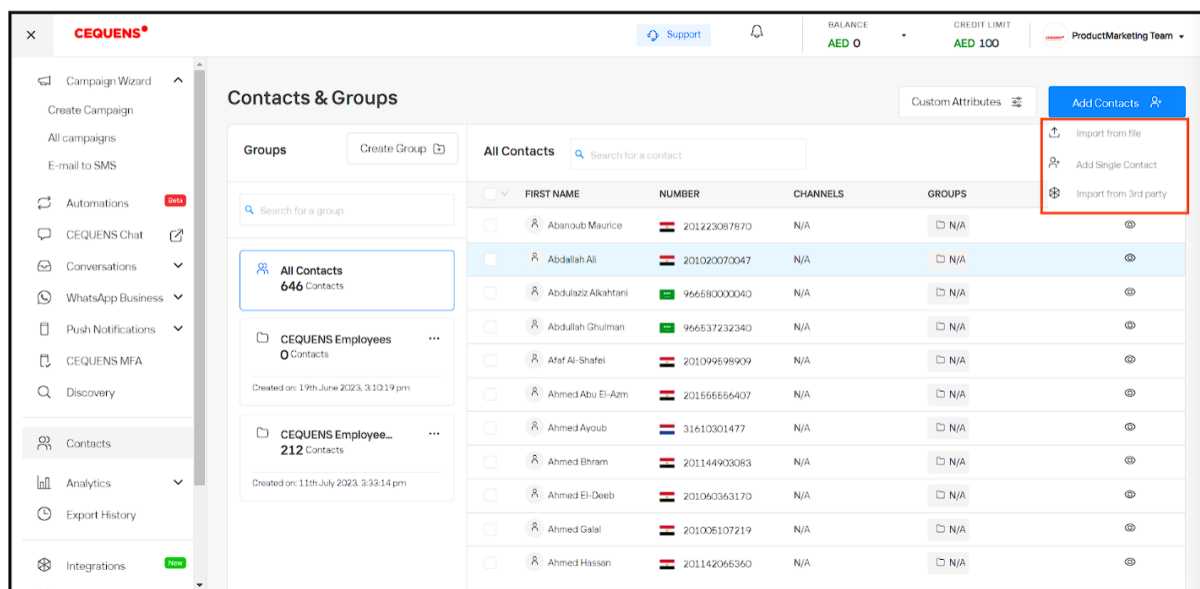
Click on the Add Contacts button

Once the Contacts page loads up, click on the "Add Contacts" button located in the top-right corner of your screen.

After clicking on the "Add Contact" button, you will find a variety of options to choose from. Click on the option that you prefer.

Thank you.